



SDS International

Professional Services - (SINs 541330ENG, 541420, 541611, 541715)

Professional Services Labor Categories:

Executive Analyst:

Minimum/General Experience: More than fifteen (15) years of experience related to tasks required.

Functional Responsibility: Highly knowledgeable regarding specific operational systems and able to provide support in requirements development and definition processes related to acquisition. Demonstrated proficiency in preparing and editing materials and documentation related to operations analysis, information systems processing and data base management. Major staff experience working operational readiness, planning, communications, or training functions.

Minimum Education: Masters Degree in related field. Experience may be substituted depending upon the extent related to program.

Senior Analyst Manager:

Minimum/General Experience: More than ten (10) years of experience related to tasks required. Skilled in analysis collection and evaluation. Highly knowledgeable regarding specific operational systems and able to provide support in requirements development and definition processes related to acquisition. Demonstrated proficiency in preparing and editing materials and documentation related to operations analysis, information systems processing and data base management. Major staff experience working operational readiness, planning, communications, or training functions.

Functional Responsibility: Provide operational subject matter expertise in support of assessment activities to include analysis, testing, demonstrations, modeling and simulation activities. Develop and evaluate inputs for data collection plans based on measures of effectiveness and performance development. Assist with planning and conduct of emergent projects to include development of project documents, preparation of project budget plans, coordinate with services and agencies as designated, and execution of the project plan.

Minimum Education: Masters Degree in related field. Experience may be substituted depending upon the extent related to program.

Senior Analyst:

Minimum/General Experience: More than eight (8) years of experience related to tasks required. Demonstrated capability in performing analysis of operations supporting military or civilian programs. Significant experience related to defense activities. Considerable experience and knowledge of data base management and information processing; applications programs and programming; preparing and materials and documentation related to government publications is desired. Qualified for security clearance. Computer proficient. Military experience desirable.

Functional Responsibility: Develops and executes analysis plans and programs. Identifies, obtains, coordinates and maintains necessary analysis requirements. Performs field studies, surveys, and analysis functions, researches and responds to questions. Prepares reports and presentations, drafts sensitive communications, assists in resolving issues, enters data into systems, publishes and distributes monthly, weekly, and daily analysis reports, performs regular analytical functions as desired. Works with professional, management and sponsoring personnel.

Minimum Education: Bachelor's Degree in related fields or equivalent professional experience.

Staff Analyst:

Minimum/General Experience: More than eight (5) years of experience related to tasks required. Demonstrated capability in performing analysis operations supporting military or civilian programs. Experience related to defense activities. Ability to prepare materials and documentation related to government publications. Considerable knowledge of database management and information processing, applications programs and programming. Qualified for security clearance. Computer proficiency. Military experience desirable.

Functional Responsibility: Analyzes areas of concern and presents feasible alternatives and recommendations based on thorough research and analyses. Under general supervision, participates in developing and execution of analysis plans and programs. Prepares monthly, weekly, and daily analysis reports for publication. Prepares reports and presentations, drafts sensitive communications, and assists in resolving issues. Performs regular analytical functions as required.

Minimum Education: Associates Degree in related fields or equivalent professional experience.