

**(c) Mission Oriented Business Integrated Services (MOBIS)  
(SINs 874-1, 874-1RC)**

**SIN Definitions**

**SIN 874-1: Consulting Services**

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training.

**MOBIS Labor Categories:**

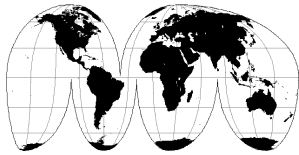
**Executive Analyst:**

Minimum/General Experience: More than fifteen (15) years of experience related to tasks required.

Functional Responsibility: Highly knowledgeable regarding specific operational systems and able to provide support in requirements development and definition processes related to acquisition. Demonstrated proficiency in preparing and editing materials and documentation related to operations analysis, information systems processing and data base management. Major staff experience working operational readiness, planning, communications, or training functions.

Minimum Education: Masters Degree in related field. Experience may be substituted depending upon the extent related to program.

**Senior Analyst Manager:**



Minimum/General Experience: More than ten (10) years of experience related to tasks required. Skilled in analysis collection and evaluation. Highly knowledgeable regarding specific operational systems and able to provide support in requirements development and definition processes related to acquisition. Demonstrated proficiency in preparing and editing materials and documentation related to operations analysis, information systems processing and data base management. Major staff experience working operational readiness, planning, communications, or training functions.

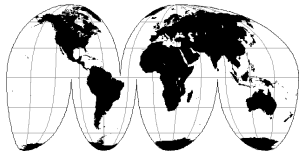
Functional Responsibility: Provide operational subject matter expertise in support of assessment activities to include analysis, testing, demonstrations, modeling and simulation activities. Develop and evaluate inputs for data collection plans based on measures of effectiveness and performance development. Assist with planning and conduct of emergent projects to include development of project documents, preparation of project budget plans, coordinate with services and agencies as designated, and execution of the project plan.

Minimum Education: Masters Degree in related field. Experience may be substituted depending upon the extent related to program.

### **Analysis Manager:**

Minimum/General Experience: More than eight (8) years of experience related to tasks required. Highly qualified expert in analysis operations with extensive demonstrated experience in implementing and managing analysis support and analysis training programs. Significant experience related to defense activities. Ability to prepare, manage, schedule and edit materials and documentation related to government publications. Considerable knowledge of data base management and information processing. Military experience desirable. Qualified for security clearance. Computer proficiency.

Functional Responsibility: Develops analysis plans, policies and procedures to execute all contracted analysis activities, and directs analysis activities. Ensures approval, publication, and distribution of monthly, weekly, and daily analysis reports. Performs regular analytical functions as required. Works with professional, management and sponsoring personnel to perform analytical functions and services. Organizes, trains and supervises personnel under his/her authority. Establishes and provides 24 hours a day support to all personnel involved in analysis activity including field surveys and studies at other assigned locations. Identifies analysis requirements.



Minimum Education: MBA or M.S. in related fields or equivalent professional experience.

**Senior Analyst:**

Minimum/General Experience: More than eight (8) years of experience related to tasks required. Demonstrated capability in performing analysis of operations supporting military or civilian programs. Significant experience related to defense activities. Considerable experience and knowledge of data base management and information processing; applications programs and programming; preparing and materials and documentation related to government publications is desired. Qualified for security clearance. Computer proficient. Military experience desirable.

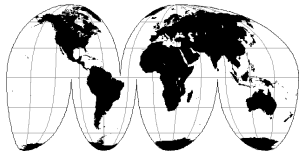
Functional Responsibility: Develops and executes analysis plans and programs. Identifies, obtains, coordinates and maintains necessary analysis requirements. Performs field studies, surveys, and analysis functions, researches and responds to questions. Prepares reports and presentations, drafts sensitive communications, assists in resolving issues, enters data into systems, publishes and distributes monthly, weekly, and daily analysis reports, performs regular analytical functions as desired. Works with professional, management and sponsoring personnel.

Minimum Education: MBA or M.S. in related fields or equivalent professional experience.

**Staff Analyst:**

Minimum/General Experience: More than eight (8) years of experience related to tasks required. Demonstrated capability in performing analysis operations supporting military or civilian programs. Experience related to defense activities. Ability to prepare materials and documentation related to government publications. Considerable knowledge of database management and information processing; applications programs and programming. Qualified for security clearance. Computer proficiency. Military experience desirable.

Functional Responsibility: Analyzes areas of concern and presents feasible alternatives and recommendations based on thorough research and analyses. Under general supervision, participates in developing and execution of analysis plans and programs. Prepares monthly, weekly, and daily analysis reports for publication. Prepares reports



and presentations, drafts sensitive communications, and assists in resolving issues. Performs regular analytical functions as required.

Minimum Education: Bachelor's Degree in related fields or equivalent professional experience.

**Associate Analyst:**

Minimum/General Experience: 1-3 years of experience related to tasks required. Demonstrated capability in performing analysis operations supporting military or civilian programs. Ability to prepare materials and documentation related to government publications. Knowledge of database management and information processing; applications programs and programming. Ability to communicate and work cooperatively with staff and clients. Qualified to receive a security clearance. Computer literate. Prior military experience desired.

Functional Responsibility: Provides research, writing and editing support for analysis projects. Assists in the preparation and support of data organization and presentation. Performs analytical functions as required under the general supervision of an Analyst, Staff Analyst, Senior Analyst, or Analysis Manager

Minimum Education: High School or Associate's degree in related fields or equivalent professional experience.